FOLLOW-UP REPORT

of project implemented within the

Hungary – Slovakia – Romania – Ukraine

ENI Cross-border Cooperation Programme 2014-2020

## General data

### General project data

|  |  |
| --- | --- |
| Project ID |  |
| Project title |  |
| Project acronym |  |
| Number of the Report |  |
| Period covered by the Report |  |
| Start date of the implementation period |  |
| End date of the implementation period |  |

### Lead Beneficiary data

|  |  |
| --- | --- |
| Lead Beneficiary |  |
| Lead Beneficiary`s address |  |
| Name of the statutory representative/s |  |
| Lead Beneficiary website |  |

### Contact person data

|  |  |
| --- | --- |
| Name of the contact person |  |
| Position |  |
| Mobile number |  |
| E-mail |  |

## Report on investment in infrastructure

Any project including an infrastructure component shall repay the Union contribution if, within five years of the project closure or within the period of time set out in state aid rules, where applicable, it is subject to a substantial change affecting its nature, objectives or implementation conditions which would result in undermining its original objectives. Sums unduly paid in respect of the project shall be recovered by the Managing Authority in proportion to the period for which the requirement has not been fulfilled.

Length and schedule of the total follow-up period and list of key items can be found in Follow-up notifying letter received by the LB after the successful implementation.

Lead Beneficiary shall report on every key item listed in notifying letter as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** |  |  | *Name of key infrastructure assets acquired within the project. See notifying letter* |
| **Owner** |  |  | *Name of the current owner of the item* |
| **Maintainer** |  |  | *Name of organization maintaining the item if different* |
| **Function of the item** |  |  | *Please describe the mission of the object* |
| **Location** |  |  | *Address/GPS coordinate* |
| **Condition**  *(photo documentation required)* |  |  | *Description of the asset’s condition and link to the supporting photo documentation* |
| **Activities related to the infrastructure** *(photo documentation required)* |  |  | *Description of activities undertaken in the reporting period related to the asset and link to supporting photo documentation* |
| **Result Indicators**  *RI 1.1 (TO3, P1),*  *RI 3.1a and RI 3.1b (TO7, P1)*  *(supporting documents required)* |  |  | *Achieved values of the relevant result indicators during the follow-up period calculated and documented according to the provisions of the Methodology of Indicators* |

*\*Please, add more tables in case of more items.*

## Declaration of the Lead Beneficiary

I, the undersigned legal representative of the Lead Beneficiary on behalf of all project Beneficiaries confirm that during the reported period the project did not undergo substantial change affecting its nature, objectives or implementation conditions which would result in undermining its original objectives.

I, the undersigned legal representative of the Lead Beneficiary on behalf of all project Beneficiaries confirm that in accordance with the Grant Contract ownership, title and industrial and intellectual property rights of the project results, the reports and other documents related to it remained at the Lead Beneficiary and Beneficiaries[[1]](#footnote-2).

I, the undersigned legal representative of the Lead Beneficiary on behalf of all project Beneficiaries involved in the project implementation, knowing that false in declaration represents a crime under the Criminal Code, declare that:

* The information in the follow-up report correspond to reality and activities ensuring the sustainability of the project have been implemented according to the approved Application form and concluded Grant Contract;
* Documents listed in the Grant Contract and data about the project are retained accordingly.

The Lead Beneficiary with his signature further agrees to inform the JTS in written about any changes concerning the data and facts in the submitted Follow-up report.

|  |
| --- |
| Place and date: |
| Lead Beneficiary  represented by |
| .............................................. |
| Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Co-signed by the legal representative of the Beneficiary who is the owner of the infrastructure affected by reconstruction.

|  |
| --- |
| Place and date: |
| Beneficiary  represented by |
| .............................................. |
| Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

*\*Please, add more signature blocks in case of more items.*

1. or, if it was the case, the ownership of the infrastructure was transferred to the final beneficiaries and/or local Partners by the end of the Project, at the latest. [↑](#footnote-ref-2)